

xyzbenefits.com

Life Events PDF

HR Directory

Mar  
divorced  
Birth  
Dea  
Cha  
eligibil  
You  
rules (I  
You  
benefit  
examp

Medical B  
312-555-  
[email@er](mailto:email@er)

Dental Be  
312-555-  
[email@er](mailto:email@er)

## It's time for Open Enrollment 2014 - What do I need to do?

BEFORE Enrollment starts on [date]:

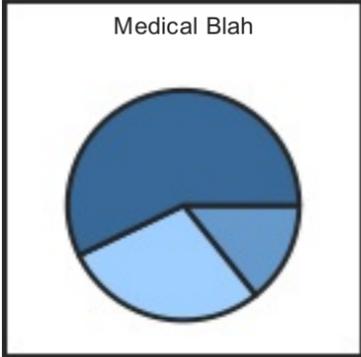
1. Review your current plan at: [xyzbenefits.com](http://xyzbenefits.com)
2. What are the updates to each of the plans this year?

Dental | Medical | Vision | FSA | HSA Pre-Tax

New for 2014! Lorem ipsum dolor sit amet, maiores omare ac fermentum, imperdiet ut vivamus a, nam lectus at nunc. Quam euismod sem, semper ut potenti pellentesque quisque. In eget sapien sed, sit dui vestibulum ultricies, placerat morbi amet vel, nullam in in lorem vel. In molestie elit dui dictum, praesent nascetur pulvinar sed, in dolor pede in aliquam, risus nec error quis pharetra.

  [Overview PDF](#) | [Reference Center](#) | [MetLaw](#)

Medical Blah



DURING Enrollment [date] - [date]:

3. Make changes to your current plan at [xyzbenefits.com](http://xyzbenefits.com)
4. Even if you don't make any other changes, you still need to re-enroll in FSA and HSA Pre-Tax every year.

AFTER Enrollment:

5. [date] All changes you make go into effect.
6. [date] - Review your first paycheck of the year to make sure all the deductions are correct.
7. [date] - Final day to incur expenses to apply towards remaining funds in your [date] HC FSA
8. [date] - Final day to send in receipts to PF for reimbursement from your [date] HC FSA
9. Don't worry! You can still make changes if you have a [Life Event](#).

NEED HELP? [Ask HR](#) | [Attend a Webinar](#) | [Call your Health Advocate](#) | [Visit the Reference Center](#)